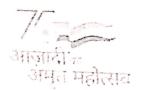


No. P-11019/1(SwachhtaHiSeva)/2023-L&B भारतसरकार/ Government of India गृहमंत्रातय / Ministry of Home Affairs ः समन्त्रयनिदेशालयप्तिसवेतार Directorate of Coordination Police Wireless



Block No. 9, CGO Complex, Lodhi Road, New Delhi-110003. Dated: 13 Sep 2025.

## CIRCULAR

Subject: Special Campaign 5.0 from 2<sup>nd</sup> October 2025 to 31<sup>st</sup> October 2025-regarding

"Special Campaign-5.0" will be organized from 2<sup>nd</sup> October 2025 to 31<sup>st</sup> October 2025 in DCPW establishments in Delhi, CPRTI, Polnet Hub & all ISPW/RPWTI Stations as per the programme enclosed at "Annexure-A" with preparatory phase starting from 15 September to 30 September 2025. The Station In-Charges of all ISPW Stations shall undertake cleanliness drive under "Special Campaign-5.0".

All Officers and Staff are requested to participate and make the "Special Campaign-5.0" a grand success.

All Station In-charges are also requested to submit Action Taken Report (ATR) along with photograph of activities taken to the mail id of AD(L&B) i.e. inme.sunil@dcpw.gov.in latest by 30 Sep 2025 for onward submission of the same to MHA.

> (Ram Prasad) Deputy Director (L&B)

## Copy to:

- 1. PS to Director.
- 2. PA to Addl. Director (HQ)/ PA to Addl. Director (OPS)
- All Officers at Hqrs.
- 4. All Sections at Hqrs.
- 5. CPRTI, Vande Mataram Marg, New Delhi.
- Polnet Hub, Samnvay Sadan, Siri Fort Road, New Delhi.
- 7. AD(IT): For upload on DCPW website.
- 8. File.

S.No.	Programme
1	Extensive cleaning of lawns, polishing/ painting of flower pots lying in the office.
2	Systematic arrangement of files and other office equipment in offices, Weeding out
3	Cleaning of fans, windows glasses, electronic items and cushions dry cleaning of furniture items etc.
4	Cleaning and servicing of all IT/electronic/Electrical machines.
5	Whitewashing of outdoor area, rooms & officer, wherever required.
6	Cleaning and servicing of water dispensers.
7	Deep cleaning of all staircages, excit
8	Deep cleaning of all staircases, corridors in officer premises.  Special cleaning drive for intensive cleaning in association with the employees of the respective sections/stations.
9	Removal of obsolete furniture itoms was to be
10	Removal of obsolete furniture items, waste/plastic etc. from the office premises.
11	Pesticide work in corridors and rooms by sprinkling of disinfectants/pest control.  Employees to be motivated to maintain the cleanliness at work place. Accordingly room to room briefing to be be done. To make the employees aware about office premises with Swachchta Slogans.

Apart from above mentioned tasks of cleanliness, all officials are requested to participate in cleanliness campaign and submit photographs clicked before and after of Swachhata

